

**Jim Doyle**  
Governor

**Donsia Strong Hill**  
Secretary

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



1400 E Washington Ave  
PO Box 8935  
Madison WI 53708-8935  
Email: [web@drl.state.wi.us](mailto:web@drl.state.wi.us)  
Voice: 608-266-2112  
FAX: 608-267-0644  
TTY: 608-267-2416

**OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD  
MEETING TELECONFERENCE**

Room 124, 1400 East Washington Avenue, Madison

Contact: Tom Ryan (608) 266-8098

December 12, 2003

9:45 A.M.

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

Approval of Agenda

A. Approval of Minutes from July 31 and October 10, 2003

Presentation of proposed stipulations that may be received in the bureau after mailing of the agenda

B. Administrative Report

- 2004 Board Meeting Schedule
- Testimony of Deputy Mary Schlaefer before the Joint Committee on Audit

C. Informational Items

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g))

Examination of 1 candidate(s) for licensure – 10:20 a.m.

Deliberation of proposed stipulations received in the bureau after mailing of the agenda

Deliberation of proposed administrative warnings received in the bureau after mailing of the agenda

Examination Issues

Application Issues

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on items deliberated or considered in closed session

ADJOURNMENT

CLOSED SESSION - The Screening Committee will meet immediately following the Board meeting – Cindy Erb and Linda Roos-Stutz and Division of Enforcement staff.